

**Meeting of the Board of Fire Commissioners  
Of the Manhasset-Lakeville Fire District  
In the Town of North Hempstead  
In the County of Nassau, New York  
January 12, 2026**

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At a regular meeting of the Board of Fire Commissioners of the Manhasset-Lakeville Fire District, in the Town of North Hempstead, in the County of Nassau, New York, held at the Fire District Office, 170 East Shore Road, Great Neck, New York, on January 12, 2026 at 5:00 p.m. (Prevailing time),

There were present:

Commissioner(s):

Honorable Mark S. Sauvigne, Chairman of the  
Board of Fire Commissioners

Honorable Steven Flynn, Fire District  
Treasurer

Honorable Brian J. Morris, Fire District  
Secretary

Also present:

Supervisor Tim Gould  
Business Manager Hilary Grossman  
Salerno Insurance-Nicole Morton/Steven Salerno  
MLFD Chiefs Porras, Rice, Chen and Dolan

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Meeting called to order by the Chairman at 5:00 p.m.

Minutes of the previous meeting to stand approved by the Board.

Incoming and outgoing communications were considered by the Board.

The Board of Commissioners and Nicole Morton Steven Salerno from Salerno Insurance discussed 2026 Insurance Renewals.

**RESOLUTION OF THE MANHASSET-LAKEVILLE FIRE DISTRICT RELATING TO APPROVAL OF EXPENDITURES**

Commissioner Flynn proposed the following motion, seconded by Commissioner Sauvigne

WHEREAS, the purchase of goods and services identified and presented to the Board of Commissioners this date, 1/12/26 have been found to be properly acknowledged as requested expenditures, according to the Procurement Policy of the Manhasset-Lakeville Fire District,

NOW, THEREFORE, it is hereby

RESOLVED to approve purchase to the vendors identified on Board of Commissioners Expenditure Request form submitted to the Board by the Supervisor as follows:

Approval of Expenditures:

VENDOR	DESCRIPTION	AMOUNT	BUDGET NUMBER	PURCHASE SUPPORT
Hi Tech Fire	Bunker Gear, FF, JR's ,EMS	\$92,156.49	3410 226	GC
TOTAL	REQUESTED	\$92,156.49		

The adoption of the foregoing Resolution (#F\*\*-26) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn  
Nays: None

**RESOLUTION OF THE MANHASSET-LAKEVILLE FIRE DISTRICT  
RELATING TO APPROVAL OF CLAIMS  
ORGANIZATION NUMBER 1**

To the Treasurer:

I certify that the claims submitted for approval were audited by the Board of Commissioners of the Manhasset-Lakeville FIRE District on 1/12/2026 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated.

Commissioner Morris  
Manhasset-Lakeville Fire District

Date: 1/12/2026

Commissioner Sauvigne proposed the following motion, seconded by Commissioner Flynn

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 1/12/2026, have been found to be properly acknowledged as received or due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville FIRE District and,

WHEREAS, the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

- The proposed payment is for a valid and legal purpose.
- The obligation was incurred by an authorized official.
- The goods or commodities for which payment is claimed were actually rendered.
- The obligation does not exceed the available appropriation.
- The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

The adoption of the foregoing Resolution (#F36-26) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Sauvigne, Commissioner Morris, Commissioner Flynn  
Nays: None

**RESOLUTION OF THE MANHASSET-LAKEVILLE FIRE DISTRICT RELATING TO  
APPROVAL OF EXPENDITURES**

Commissioner Flynn proposed the following motion, seconded by Commissioner Sauvigne

WHEREAS, the purchase of goods and services identified and presented to the Board of Commissioners this date, 1/12/26 have been found to be properly acknowledged as requested expenditures, according to the Procurement Policy of the Manhasset-Lakeville Fire District,

NOW, THEREFORE, it is hereby

RESOLVED to approve purchase to the vendors identified on Board of Commissioners Expenditure Request form submitted to the Board by the Supervisor as follows:

Approval of Expenditures:

VENDOR	DESCRIPTION	AMOUNT		PURCHASE SUPPORT
Carlin & Simpson	Increase of PO#586 for subsurface soil/groundwater investigation	\$11,249.00		WPB
TOTAL	REQUESTED	\$11,249.00		

The adoption of the foregoing Resolution (#F37-26) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn  
Nays: None

**RESOLUTION OF THE MANHASSET-LAKEVILLE FIRE DISTRICT RELATING TO  
APPROVAL OF EXPENDITURES**

Commissioner Flynn proposed the following motion, seconded by Commissioner Sauvigne

WHEREAS, the purchase of goods and services identified and presented to the Board of Commissioners this date, 1/12/26 have been found to be properly acknowledged as requested expenditures, according to the Procurement Policy of the Manhasset-Lakeville Fire District,

NOW, THEREFORE, it is hereby

RESOLVED to approve purchase to the vendors identified on Board of Commissioners Expenditure Request form submitted to the Board by the Supervisor as follows:

Approval of Expenditures:

VENDOR	DESCRIPTION	AMOUNT	BUDGET NUMBER	PURCHASE SUPPORT
ESO	2026 Amb PCR, software	\$6,651.59	3410 493	AC
TOTAL	REQUESTED	\$6,651.59		

The adoption of the foregoing Resolution (#F38-26) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn  
Nays: None

RESOLVED, that The Board of Commissioners (the “Board”) of the Manhasset-Lakeville Fire District (the “District”), hereby amends its Non-Emergency Standby Meal Stipend Policy effective January 1, 2026.

Each Fire Department and the Ambulance unit will receive a quarterly Standby Meal Stipend of \$1,810 per quarter at the beginning of each quarter. This annual rate is based upon the assumption that each Department and the Ambulance Unit will conduct one (1) standby per week.

The District will periodically review actual standby results to make sure the assumed annual standbys are actually being conducted.

The adoption of the foregoing Resolution (#F39-26) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Flynn, Commissioner Sauvigne  
Nays: None

The Business Manager reported to the Board of Commissioners ("the Board") that she has developed the budget adjustments and as a matter of record approved by the Board and made part of the minutes

On Motion Commissioner Flynn, seconded by Commissioner Morris, the following resolution was adopted,

WHEREAS, the Business Manager, and upon concurrence with the Fire District Supervisor reported to the Board the adjustments to the Budget, the Board does hereby

RESOLVE to make the following budget adjustments to the FIRE District Budget:

A/C#	Description	Amount	Explanation
3410 484	Parades/Standby Non-Emergency	\$13,500.00	To cover increase in quarterly standby stipend
9900 001	Transfer TO Apparatus Reserve	(\$13,500.00)	To cover increase in quarterly standby stipend

The adoption of the foregoing Resolution (#F40-26) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris  
Nays: None

The Board acknowledged receipt and discussed the information in the new Fire Department Applications.

The Board acknowledged receipt of and discussed the information contained in the Charles Schwab and Ameriprise statement.

Meeting adjourned at 6:05 p.m. I hereby certify the aforementioned is a true and exact copy of the Minutes of Meeting held on January 12, 2026.

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Brian J. Morris, Secretary

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