

**Meeting of the Board of Fire Commissioners  
Of the Manhasset-Lakeville Fire District  
In the Town of North Hempstead  
In the County of Nassau, New York  
March 24, 2026**

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At a regular meeting of the Board of Fire Commissioners of the Manhasset-Lakeville Fire District, in the Town of North Hempstead, in the County of Nassau, New York, held at the Fire District Office, 170 East Shore Road, Great Neck, New York, on March 24, 2026 at 4:53 p.m. (Prevailing time),

There were present:

Commissioner(s):

Honorable Mark S. Sauvigne, Chairman of the  
Board of Fire Commissioners

Honorable Steven Flynn, Fire District  
Treasurer

Honorable Brian J. Morris, Fire District  
Secretary

Also present:

Business Manager Hilary Grossman  
Donald O'Brien- MLFD Resident

\* \* \*

Meeting called to order by the Chairman at 4:53 p.m.

Minutes of the previous meeting to stand approved by the Board.

Incoming and outgoing communications were considered by the Board.

Mr. O'Brien and the Manhasset Lakeville Board of Commissioners discussed the bands that are going to perform at this year's upcoming Manhasset Memorial Day parade.

**RESOLUTION OF THE MANHASSET-LAKEVILLE FIRE DISTRICT RELATING TO APPROVAL OF EXPENDITURES**

Commissioner Flynn proposed the following motion, seconded by Commissioner Sauvigne

WHEREAS, the purchase of goods and services identified and presented to the Board of Commissioners this date, 3/24/2026 have been found to be properly acknowledged as requested expenditures, according to the Procurement Policy of the Manhasset-Lakeville Fire District,

NOW, THEREFORE, it is hereby

RESOLVED to approve purchase to the vendors identified on Board of Commissioners Expenditure Request form submitted to the Board by the Supervisor as follows:

Approval of Expenditures:

| VENDOR        | DESCRIPTION                  | AMOUNT            | BUDGET NUMBER | PURCHASE SUPPORT |
|---------------|------------------------------|-------------------|---------------|------------------|
| Otis Elevator | 4/1 to 6/30 service contract | \$7,202.04        | 3410 493      | AC               |
| <b>TOTAL</b>  | <b>REQUESTED</b>             | <b>\$7,202.04</b> |               |                  |

The adoption of the foregoing Resolution (#F93-26) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn

Nays: None

**RESOLUTION OF THE MANHASSET-LAKEVILLE FIRE DISTRICT RELATING TO  
APPROVAL OF EXPENDITURES**

Commissioner Flynn proposed the following motion, seconded by Commissioner Sauvigne

WHEREAS, the purchase of goods and services identified and presented to the Board of Commissioners this date, 3/24/2026 have been found to be properly acknowledged as requested expenditures, according to the Procurement Policy of the Manhasset-Lakeville Fire District,

NOW, THEREFORE, it is hereby

RESOLVED to approve purchase to the vendors identified on Board of Commissioners Expenditure Request form submitted to the Board by the Supervisor as follows:

Approval of Expenditures:

| VENDOR | DESCRIPTION             | AMOUNT     | BUDGET NUMBER | PURCHASE SUPPORT |
|--------|-------------------------|------------|---------------|------------------|
| AAA    | Fire Hose assorted size | \$5,818.00 | 3410 226      | GC               |
| TOTAL  | REQUESTED               | \$5,818.00 |               |                  |

The adoption of the foregoing Resolution (#F94-26) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn  
Nays: None

WHEREAS the board approves a trip to the NYALGRO Conference located in Lake Placid, NY from June 7, 2026 to June 10, 2026, the Board hereby

RESOLVES and approves the following person to attend the conference: Michael Rice, all travel must adhere to the travel guidelines.

The adoption of the foregoing Resolution (#F95-26) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris  
Nays: None

**RESOLUTION OF THE MANHASSET-LAKEVILLE FIRE DISTRICT  
RELATING TO APPROVAL OF CLAIMS  
ORGANIZATION NUMBER 1**

To the Treasurer:

I certify that the claims submitted for approval were audited by the Board of Commissioners of the Manhasset-Lakeville FIRE District on 3/24/2026 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated.

Commissioner Morris  
Manhasset-Lakeville Fire District

Date: 3/24/2026

Commissioner Sauvigne proposed the following motion, seconded by Commissioner Flynn

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 3/24/2026, have been found to be properly acknowledged as received or due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville FIRE District and,

WHEREAS, the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

- The proposed payment is for a valid and legal purpose.
- The obligation was incurred by an authorized official.
- The goods or commodities for which payment is claimed were actually rendered.
- The obligation does not exceed the available appropriation.
- The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

The adoption of the foregoing Resolution (#F96-26) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Sauvigne, Commissioner Morris, Commissioner Flynn  
Nays: None

On a motion proposed by Commissioner Sauvigne and seconded by Commissioner Morris, the board hereby RESOLVES to approve re-appointment of John Speelman, Ann Mullooly, and Michael Daniels as seasonal Firehouse Maintainers for the 2026 summer during the seasonal timeframe of 5/1/26 – 9/30/26.

The adoption of the foregoing Resolution (#F97-26) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Sauvigne, Commissioner Morris, Commissioner Flynn  
Nays: None

WHEARAS Inis Fada Gaelic Pipe Band and NYPD Emerald Society Pipe Band will be performing at the 2026 Manhasset Day Parade.

RESOLVED that the Board of Commissioners approves the payment in the amount of \$3500.00 for both bands to perform in the parade on May 25, 2026 with the breakdown of \$1500.00 for Inis Fada Gaelic Pipe Band and \$2000.00 for NYPD Emerald Society Pipe Band.

The adoption of the foregoing Resolution (#F98-26) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn  
Nays: None

**RESOLUTION OF THE MANHASSET-LAKEVILLE FIRE DISTRICT RELATING TO  
APPROVAL OF EXPENDITURES**

Commissioner Flynn proposed the following motion, seconded by Commissioner Sauvigne

WHEREAS, the purchase of goods and services identified and presented to the Board of Commissioners this date, 3/24/2026 have been found to be properly acknowledged as requested expenditures, according to the Procurement Policy of the Manhasset-Lakeville Fire District,

NOW, THEREFORE, it is hereby

RESOLVED to approve purchase to the vendors identified on Board of Commissioners Expenditure Request form submitted to the Board by the Supervisor as follows:

Approval of Expenditures:

| VENDOR               | DESCRIPTION                   | AMOUNT      | BUDGET NUMBER | PURCHASE SUPPORT |
|----------------------|-------------------------------|-------------|---------------|------------------|
| Island Tech Services | 4 Dispatch Computers, Install | \$11,388.00 | 3410 475      | AC               |
| TOTAL                | REQUESTED                     | \$11,388.00 |               |                  |

The adoption of the foregoing Resolution (#F99-26) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn

Nays: None

The Board acknowledged receipt of and discussed the information contained in the Charles Schwab and Ameriprise statement.

Meeting adjourned at 5:07 p.m. I hereby certify the aforementioned is a true and exact copy of the Minutes of Meeting held on March 24, 2026.

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Brian J. Morris, Secretary

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