

**Meeting of the Board of Fire Commissioners  
Of the Manhasset-Lakeville Fire District  
In the Town of North Hempstead  
In the County of Nassau, New York  
September 23, 2025**

\* \* \*

At a regular meeting of the Board of Fire Commissioners of the Manhasset-Lakeville Fire District, in the Town of North Hempstead, in the County of Nassau, New York, held at the Fire District Office, 170 East Shore Road, Great Neck, New York, on September 23, 2025 at 5:15 p.m. (Prevailing time),

There were present:

Commissioner(s):

Honorable Steven Flynn, Chairman of the  
Board of Fire Commissioners (facetime)

Honorable, Mark S. Sauvigne Fire District  
Treasurer

Honorable, Brian J. Morris Fire District  
Secretary

Also present:

Business Manager Hilary Grossman

\* \* \*

Meeting called to order by the Chairman at 5:15 p.m.

Minutes of the previous meeting to stand approved by the Board.

Incoming and outgoing communications were considered by the Board.

**RESOLUTION OF THE MANHASSET-LAKEVILLE FIRE DISTRICT  
RELATING TO APPROVAL OF CLAIMS  
ORGANIZATION NUMBER 1**

To the Treasurer:

I certify that the claims submitted for approval were audited by the Board of Commissioners of the Manhasset-Lakeville FIRE District on 09/23/2025 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated.

Commissioner Morris  
Manhasset-Lakeville Fire District

Date: 09/23/2025

Commissioner Sauvigne proposed the following motion, seconded by Commissioner Flynn

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 09/23/2025, have been found to be properly acknowledged as received or due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville FIRE District and,

WHEREAS, the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

- The proposed payment is for a valid and legal purpose.
- The obligation was incurred by an authorized official.
- The goods or commodities for which payment is claimed were actually rendered.
- The obligation does not exceed the available appropriation.
- The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

The adoption of the foregoing Resolution (#F177-25) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Sauvigne, Commissioner Morris, Commissioner Flynn  
Nays: None

**RESOLUTION OF THE MANHASSET-LAKEVILLE FIRE DISTRICT RELATING TO  
APPROVAL OF EXPENDITURES**

Commissioner Flynn proposed the following motion, seconded by Commissioner Sauvigne

WHEREAS, the purchase of goods and services identified and presented to the Board of Commissioners this date, 9/23/2025 have been found to be properly acknowledged as requested expenditures, according to the Procurement Policy of the Manhasset-Lakeville Fire District,

NOW, THEREFORE, it is hereby

RESOLVED to approve purchase to the vendors identified on Board of Commissioners Expenditure Request form submitted to the Board by the Supervisor as follows:

Approval of Expenditures:

VENDOR	DESCRIPTION	AMOUNT	BUDGET NUMBER	PURCHASE SUPPORT
Otis Elevator	10/1/25-12/31/25 Maintenance	\$6,868.14	3410 493	AC
TOTAL	REQUESTED	\$6,868.14		

The adoption of the foregoing Resolution (#F178-25) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn

Nays: None

The District Supervisor requested approval for the following amendment of the following Blanket Purchase Orders to cover anticipated costs that arise during the year

- Automated Unlimited (Existing Blanket PO 352 increase 3410 473 allocation from \$27,000 to \$30,000)
- Firematic Supply Co. Inc (Existing Blanket PO 363 decrease 3410 473 allocation from \$1,500 to \$0.00)
- Motive Parts Co (Existing Blanket PO 372 decrease 3410 473 allocation from \$2,000 to \$500.00)
- MSC Industrial Supply (Existing Blanket PO 373 increase 3410 475 allocation from \$12,000 to \$17,000)
- Home Depot (Existing Blanket PO 368 increase 3410 475 allocation from \$7,500 to \$8,500)

The adoption of the foregoing Resolution (#F179-25) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn  
Nays: None

RESOLVED, that the Board of the Fire Commissioners approves the reimbursement of actual expenses of \$3275.40 for MLFD member Giulia Marino for completing the EMT-Critical Care Paramedic Bridge Program.

The adoption of the foregoing Resolution (#F180-25) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn  
Nays: None

**Resolution to Re-establish District’s “Self-Insured Dental Policy for Non-Union Employees”**

IT IS HEREBY RESOLVED AS FOLLOWS:

WHEREAS, by resolution of the Board of Commissioners adopted March 1, 2022, the Board established a self-insurance dental reimbursement policy, effective July 1 2022 to reimburse full-time non-union employees, and their dependents, who are eligible for coverage in the District’s non-union dental plan, but opt to waive dental insurance coverage through the District; and

WHEREAS, in light of complications relating to the terms of eligibility imposed by third party providers of dental insurance (including a requirement for 100% employee participation in the dental insurance policy), the Board, by resolution adopted March 29, 2022, rescinded said policy;

WHEREAS, the Board has now identified dental insurance providers offering terms of coverage that enable the Board to re-establish its self-insurance dental reimbursement plan, effective as of October 1, 2025, on the following terms and conditions, which constitute the only terms and conditions of the plan, subject to amendment and modification by subsequent Board resolution

NOW, THEREFORE:

1. The Board of Commissioners hereby establishes the “Manhasset-Lakeville Fire District Self-Insured Dental Reimbursement Policy for Non-Union Employees” (herein, the “Self-Insured Dental Policy”).
2. The following employees are deemed eligible (“Eligible Employees”) to participate in the Self-Insured Dental Policy: All full-time District employees not members of any collective bargaining unit representing District employees.
3. Each Eligible Employees shall be entitled to reimbursement of up to \$1,600 per year (prorated based upon date of enrollment hereunder) for dental care expenditures made by the Eligible Employees for himself or herself, or for his or her Covered Family Members (spouse, domestic partner, children under the age of 26 years old).
4. Notwithstanding the foregoing, no expenditure otherwise reimbursable under the Self Insured Dental Policy shall be reimbursable if same is otherwise covered by or reimbursable under any other dental insurance coverage protecting such Eligible Employees and his or her Covered Family Members.

5. All amounts reimbursable hereunder shall be reimbursed only after the Eligible Employee seeking reimbursement has provided to the District documentation satisfactory in all respects to the District establishing the incurring and payment of such expenditure by such Eligible Employee.
6. If the aggregate annual amounts reimbursed to any Eligible Employee is less than the maximum annual reimbursement to which he or she is entitled hereunder, then such Eligible Employee may carry-forward into subsequent years the amount of the shortfall, up to a maximum amount of \$5,000, including all such carry-forwards.
7. All rights of an Eligible Employee to reimbursement hereunder shall expire upon termination of employment for any reason.
8. Each Eligible Employee must notify the District in a signed writing in form acceptable to the District that he or she satisfies the conditions of an Eligible Employee, and desires to participate in this “Self-Insured Dental Policy”.
9. This amended and restated Self-Insured Dental Policy replaces and supersedes the original form of such policy as enacted by Board resolution dated June 28, 2022.

The adoption of the foregoing Resolution (#F181-25) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn  
Nays: None

Meeting adjourned at 5:40 p.m. I hereby certify the aforementioned is a true and exact copy of the Minutes of Meeting held on September 23, 2025.

\_\_\_\_\_  
Brian J. Morris, Secretary

:ap

